Ytria

[Lotus Notes Tools]

QUICK ST▶RT GUIDE

actionBar **EZ** Take control of your Notes actions and action bars. Ytria actionBarEZ lets you completely overhaul the look and feel of your Notes applications' action bars in a few simple clicks

1 Ytria actionBarEZ lets you scrutinize and modify action properties and formulas. **Here's how:**

actionBarEZ: Action Bar and Menu Controller
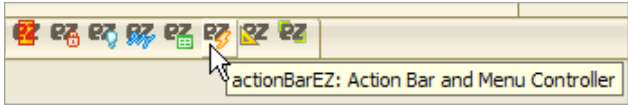
1.1 A bird's eye view of database actions: Just make a selection in the main actionBarEZ screen then click the **Actions button** and then the **Actions window** will appear. The **Actions window** shows all the actions associated with the selected design elements in a table.

1.1.1 **Cells equal actions:** In the **Actions window**, each cell represents an action. The order in which the cells appear corresponds with their position in an action bar.
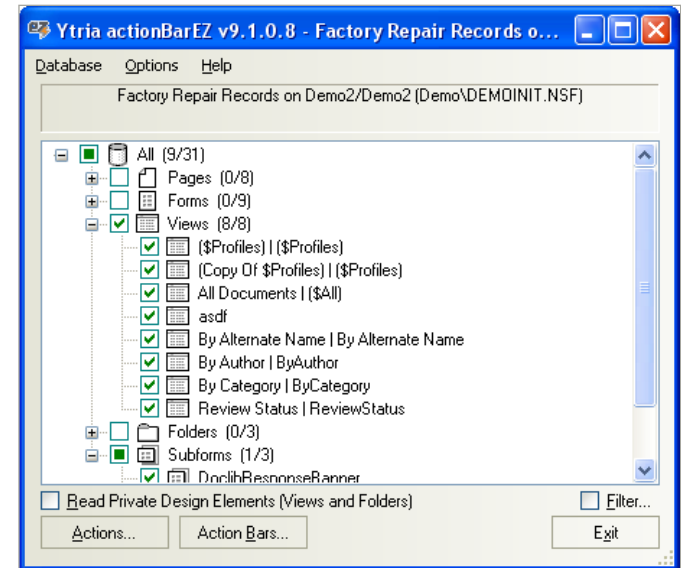

The selection tree in the main actionBarEZ window
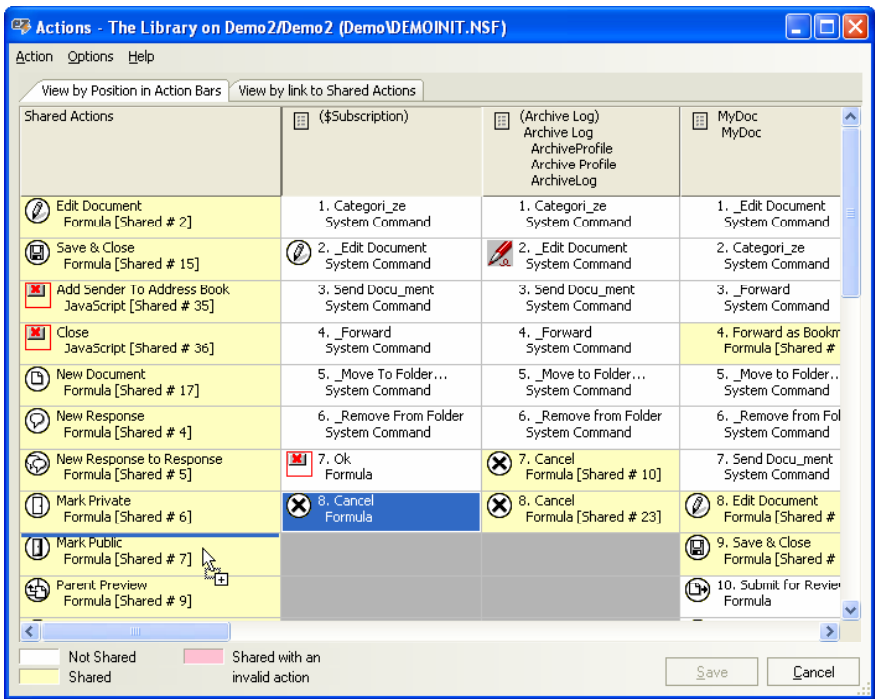
1.1 Ytria actionBarEZ lets you quickly see and edit all the actions in all your design elements

1.1.2 **Headers equal design elements:** Each column header in the **Actions window** represents a design element (eg views or folders).

1.1.3 **Submenus stand out:** In actionBarEZ, submenus are delineated by cells with diagonal stripes.
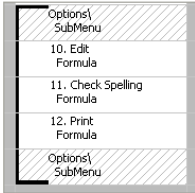
Submenus in actionBarEZ

1.1.4 **Color schemes:** Ytria actionBarEZ offers five color schemes; each scheme tags columns cells with different information about your database's actions. Use the following **F-keys** to cycle between color schemes:
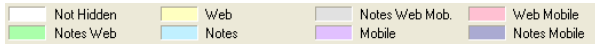
> F5: Shared/Not Shared

Not Shared		Shared with an
Shared		invalid action

> F6: Action Type

Formula	System Command	JavaScript
LotusScript	Simple Action(s)	Separator

> F7: Show Menu/Bar

None	Bar	Bar Menu Context
Bar Menu	Menu	Context

Menu Context
Bar Context

> F8: Hide Notes/Web/Mobile

Not Hidden	Web	Notes Web Mob.
Notes Web	Notes	Mobile

Web Mobile
Notes Mobile

> F9: Modified/Not Modified

Not Modified
Modified

1.2 **Change the way your actions work:** If you select one or more cells in the **Actions window** and then double-click your left mouse button, actionBarEZ will open a window where you can modify action properties. The first three tabs are the same as the **Action Properties window** in Domino Designer. The fourth tab displays either **System command**; **Simple action**; **Formula**; **LotusScript**; **JavaScript**; or **Web JavaScript** depending on the action. This tab will not appear when multiple actions are selected.
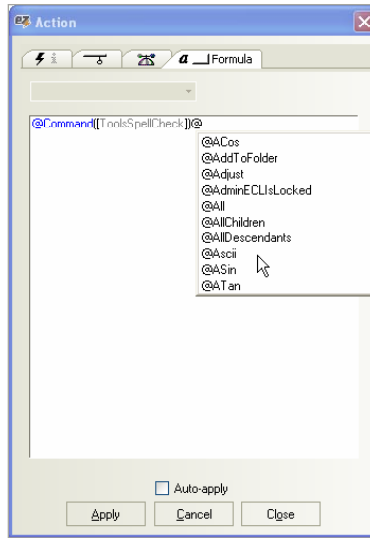
1.2a Double-click a selection in the actionBarEZ Actions window to change its functional properties
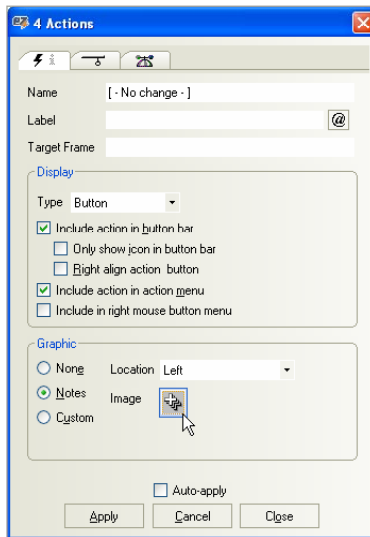
1.2b You can modify multiple actions simultaneously in actionBarEZ

1.3 **Drag-and-drop or cut-and-paste actions:** In the **View by Position in Action Bar tab** you can completely overhaul your action bars with a few clicks of the mouse. You can drag-and-drop an action to move it to another design element's action bar. You can also cut, copy, paste or delete actions in this tab.

Note: you can make non-contiguous selections by holding down the **Ctrl key**).

1.4 **Create shared actions in single step:** Just drag a cell to the **Shared Action column** (it's on the far left of the **View by Position in Action Bar tab**) and *voilà*—it becomes a shared action.

1.5 **See exactly where shared actions are being used:** The **View by Link to Shared Actions tab** quickly tells you where a shared action is used. This is handy if you plan on deleting a shared action and want to be sure it's not in use. In this tab, actionBarEZ also flags duplicate shared action usage with a brown cell.
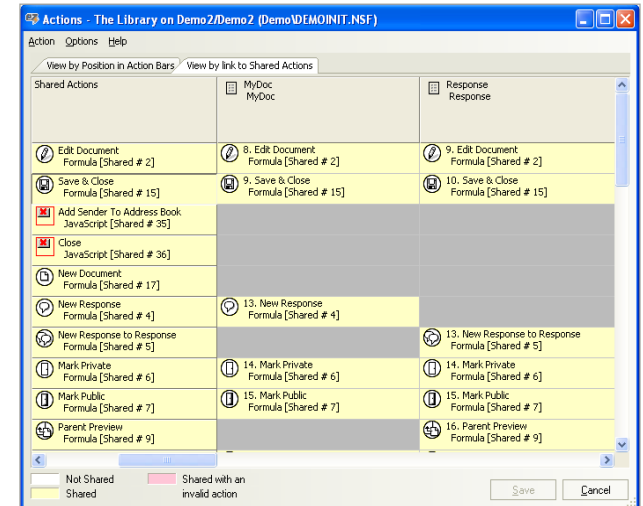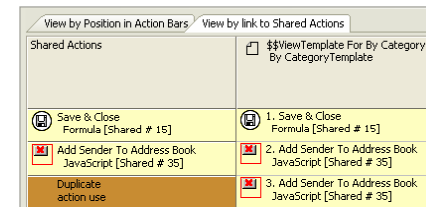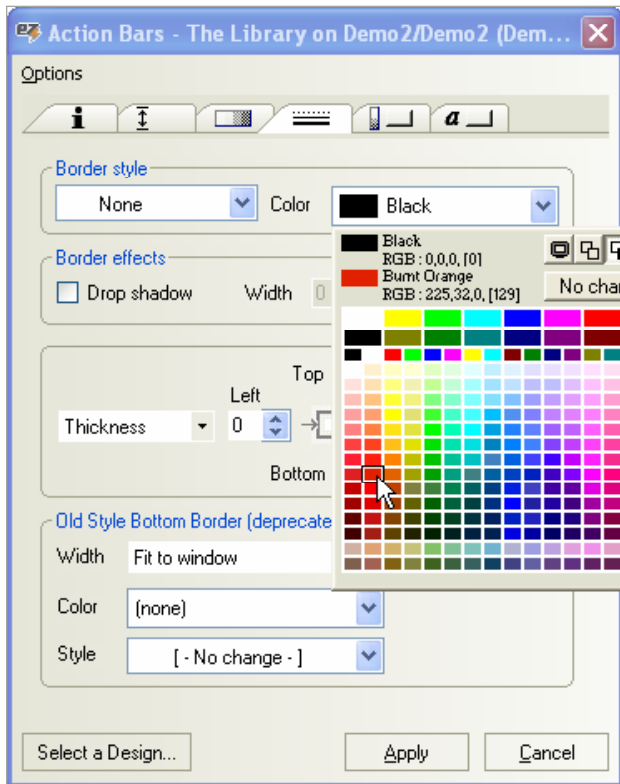
1.5 See where actions are being shared in actionBarEZ

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**2** Give your actions bars an instant makeover with actionBarEZ.
Here's how:

The Action Bars window in actionBarEZ

**2.1** **Mass-edit cosmetic aspects of your action bars:** With actionBarEZ's Action Bars Window you'll have access to all the options in the Domino Designer Action Bar Properties box but with a big added bonus—you can apply these changes to many action bars at once. To do this, just make a selection in the main actionBarEZ window and click the Action Bars button. You can then make any desired changes in the Action Bars window. Your database will remain unchanged until you click the Apply button.
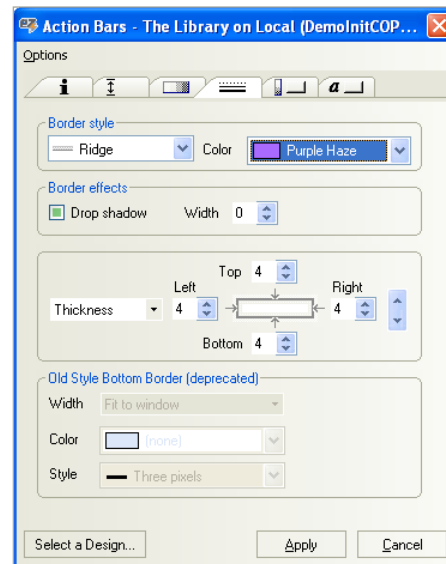
With actionBarEZ you can overhaul the look of many action bars simultaneously

2.2 **Copy action bar properties from another database:** If you click the Select a Design button in the Action Bars dialog, you can pick a design element in any database and actionBarEZ will populate the Action Bars window based on the settings of this design element. This feature is a great way to ensure that all your databases' action bars have a consistent look and feel.
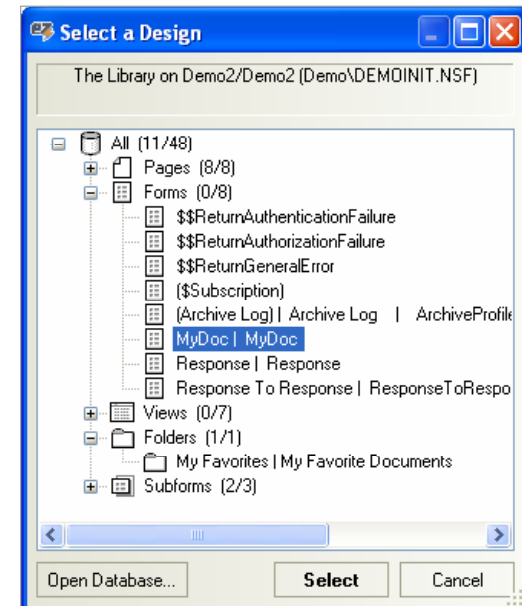
Ytria actionBarEZ lets you copy action bar properties from other databases