### **Vtria** [Lotus Notes Tools]

## QUICK ST⊵RT GUIDE

# actionBar

Take control of your Notes actions and

action bars. Ytria actionBarEZ lets you completely overhaul the look and feel of your Notes applications' action bars in a few simple clicks Ytria actionBarEZ lets you scrutinize and modify action properties and formulas. **Here's how:** 

#### 

**1.1** A bird's eye view of database actions: Just make a selection in the main actionBarEZ screen then click the Actions button and then the Actions window will appear. The Actions window shows all the actions associated with the selected design elements in a table.

**1.1.1 Cells equal actions:** In the Actions window, each cell represents an action. The order in which the cells appear corresponds with their position in an action bar.

View by Position in Action Bars View	by link to Shared Actions		
Shared Actions	(\$Subscription)	(Archive Log) Archive Log ArchiveProfile Archive Profile ArchiveLog	III MyDoc MyDoc
Edit Document	1. Categori_ze	1. Categori_ze	1Edit Document
Formula [Shared # 2]	System Command	System Command	System Command
Save & Close	2Edit Document	2Edit Document	2. Categori_ze
Formula [Shared # 15]	System Command	System Command	System Command
Add Sender To Address Book	3. Send Docu_ment	3. Send Docu_ment	3Forward
JavaScript [Shared # 35]	System Command	System Command	System Command
Close	4Forward	4Forward	4. Forward as Bookm
JavaScript [Shared # 36]	System Command	System Command	Formula [Shared #
New Document	5Move To Folder	5Move to Folder	5Move to Folder
Formula [Shared # 17]	System Command	System Command	System Command
New Response	6Remove From Folder	6Remove from Folder	6Remove from Fol
Formula [Shared # 4]	System Command	System Command	System Command
New Response to Response	7. Ok	7. Cancel	7. Send Docu_ment
Formula [Shared # 5]	Formula	Formula [Shared # 10]	System Command
Mark Private	8. Cancel	8. Cancel	8. Edit Document
Formula [Shared # 6]	Formula	Formula [Shared # 23]	Formula [Shared #
Mark Public Formula [Shared # 7]			9. Save & Close Formula [Shared #
Parent Preview *** Formula [Shared # 9]			10. Submit for Review Formula

🥰 Ytria actionBarEZ v9.1.0.8 - Factory Repair Records o... 📘 🗖 🔀 Database Options Help Factory Repair Records on Demo2/Demo2 (Demo\DEMOINIT.NSF) 😑 🔳 🗍 All (9/31) ^ 🚊 🔽 📰 Views (8/8) V (\$Profiles) | (\$Profiles) 🔽 🧱 (Copy Of \$Profiles) | (\$Profiles) V 🔚 All Documents | (\$All) 🖌 🔝 asdf 🔽 🧱 By Alternate Name | By Alternate Name By Author | ByAuthor - 🔽 📰 By Category | ByCategory 🔽 🥅 Review Status | ReviewStatus 🖮 🗌 🛅 Folders (0/3) 🖃 🔳 🧰 Subforms (1/3) DoclibBesponseBanner <u>Read Private Design Elements (Views and Folders)</u> Eilter.. Actions.. Action Bars... Exit

#### The selection tree in the main actionBarEZ window

1.1 Ytria actionBarEZ lets you quickly see and edit all the actions in all your design elements

**1.1.2** Headers equal design elements: Each column header in the Actions window represents a design element (eg views or folders).

**1.1.3 Submenus stand out:** In actionBarEZ, submenus are delineated by cells with diagonal stripes.

Options\ SubMenu	
10. Edit Formula	
11. Check Spelling Formula	
12. Print Formula	
Options( SubMenu	Submenus in actionBarEZ

**1.1.4 Color schemes:** Ytria actionBarEZ offers five color schemes; each scheme tags columns cells with different information about your database's actions. Use the following **F-keys** to cycle between color schemes:



**1.2** Change the way your actions work: If you select one or more cells in the Actions window and then double-click your left mouse button, actionBarEZ will open a window where you can modify action properties. The first three tabs are the same as the Action Properties window in Domino Designer. The fourth tab displays either System command; Simple action; Formula; LotusScript; JavaScript; or Web JavaScript depending on the action. This tab will not appear when multiple actions are selected.

🕰 Action		×	
Command((ToolsSpellChr	CFormula      ck())@         @ACos         @AddToFolder         @AddToFolder         @AddToFolder         @AddIofiniteCLIsLocked         @All         @AllDescendants         @Ascii         @ASci         @ATan		1.2a Double-click a selection in the
	Auto-apply           Close		actionBarEZ Actions window to change its functional properties



**1.3 Drag-and-drop or cut-and-paste actions:** In the View by Position in Action Bar tab you can completely overhaul your action bars with a few clicks of the mouse. You can drag-and-drop an action to move it to another design element's action bar. You can also cut, copy, paste or delete actions in this tab.

Note: you can make non-contiguous selections by holding down the Ctrl key).

**1.4 Create shared actions in single step:** Just drag a cell to the **Shared Action column** (it's on the far left of the **View by Position in Action Bar tab**) and *voilà*—it becomes a shared action.

**1.5** See exactly where shared actions are being used: The View by Link to Shared Actions tab quickly tells you where a shared action is used. This is handy if you plan on deleting a shared action and want to be sure it's not in use. In this tab, actionBarEZ also flags duplicate shared action usage with a brown cell.

Shared Actions	\$\$ViewTemplate For By Category By CategoryTemplate	
Save & Close	I. Save & Close	
Formula [Shared # 15]	Formula [Shared # 15]	
Add Sender To Address Book	2. Add Sender To Address Book	
JavaScript [Shared # 35]	JavaScript [Shared # 35]	
Duplicate	3. Add Sender To Address Book	
action use	JavaScript [Shared # 35]	

Actions - The Library on Demo2	/Demo2 (Demo\DEMOINIT.NSF)	
Action Options Help		
View by Position in Action Bars View b	y link to Shared Actions	
Shared Actions	MyDoc MyDoc	Response
Edit Document Formula [Shared # 2]	8. Edit Document Formula [Shared # 2]	9. Edit Document Formula [Shared # 2]
Save & Close Formula [Shared # 15]	9. Save & Close Formula [Shared # 15]	I0. Save & Close Formula [Shared # 15]
Add Sender To Address Book JavaScript [Shared # 35]		
Close JavaScript [Shared # 36]		
New Document Formula [Shared # 17]		
New Response Formula [Shared # 4]	13. New Response Formula [Shared # 4]	
New Response to Response Formula [Shared # 5]		13. New Response to Response Formula [Shared # 5]
Mark Private Formula [Shared # 6]	14. Mark Private Formula [Shared # 6]	14. Mark Private     Formula [Shared # 6]
Mark Public Formula [Shared # 7]	15. Mark Public Formula [Shared # 7]	15. Mark Public     Formula [Shared # 7]
Parent Preview Formula [Shared # 9]		16. Parent Preview     Formula [Shared # 9]
Not Shared Shared		2
Shared Shared invalid a		Save Cancel

1.5 See where actions are being shared in actionBarEZ

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Give your actions bars an instant makeover with actionBarEZ. **Here's how:** 

🥰 Action Bars - The Library on Demo2/Demo2 (Dem... X Options i Ľ₹ Border style 🗸 Color Black None ~ Black 0 6 9 Border effects-RGB: 0.0.0, [0] Burnt Orange RGB : 225,32,0, [129] No char Drop shadow Width Тор Left • O \$ Thickness Bottom Old Style Bottom Border (deprecate Width. Fit to window Color (none) ¥ v Style [-No change - ] Select a Design... Apply Cancel

The Action Bars window in actionBarEZ

**2.1** Mass-edit cosmetic aspects of your action bars: With actionBarEZ's Action Bars Window you'll have access to all the options in the Domino Designer Action Bar Properties box but with a big added bonus—you can apply these changes to many action bars at once. To do this, just make a selection in the main actionBarEZ window and click the Action Bars button. You can then make any desired changes in the Action Bars window. Your database will remain unchanged until you click the Apply button.

🥵 Action Bars - The Library on Local (DemoInitCOP 🗙
Options
Border style Ridge Color Purple Haze
Border effects
Drop shadow Width 0 🗢
Top 4 Left Thickness • 4 • Bottom 4 • Bottom 4 •
Old Style Bottom Border (deprecated)
Width Fit to window -
Color (none)
Style Three pixels
Select a Design

With actionBarEZ you can overhaul the look of many action bars simultaneously

2.2 Copy action bar properties from another database: If you click the Select a Design button in the Action Bars dialog, you can pick a design element in any database and actionBarEZ will populate the Action Bars window based on the settings of this design element. This feature is a great way to ensure that all your databases' action bars have a consistent look and feel.

🗣 Select a Design
The Library on Demo2/Demo2 (Demo\DEMOINIT.NSF)
All (11/48) Pages (8/8) Forms (0/8) \$\$ReturnAuthenticationFailure \$\$ReturnAuthorizationFailure \$\$ReturnAuthorizationFailure \$\$ReturnGeneralError
Open Database Select Cancel

Ytria actionBarEZ lets you copy action bar properties from other databases



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